Welcome to “The Hub”

MATH
031/032/
101/102
Common Rules for the Hub

Absolutely no food, drinks, cell phones, or profanity are allowed in neither the Hub rooms nor lecture rooms.

No exceptions!!
HELP and TEST signs

Put up the **yellow** HELP sign when you want the tutor or instructor to help with a question, start a test, etc. Someone will come as soon as possible. Continue to work on the problem or something else while you are waiting.

The **pink** TEST sign should be raised whenever you are taking a test.
Please Be Respectful

- There are many people who are here to help you be successful in the Hub such as: Course Instructors, Tutors, Assistants, Work Study Students, Other Faculty, Math Department Chair.

- Everyone that helps you in the Hub is assisting your instructor. They are to be treated with the same respect you give to your instructor.

- Guests frequently visit the Hub and should also be respected.
Call Tutors

The tutors in the Math Hub are assistants to your instructor. They are people with strong math abilities, but do not “have all the answers”.

Tutors are here to offer assistance, guidance and support, NOT to do the work for the student.

Students outnumber the tutors, so please be patient if you have a question. Raise the “HELP” flag on the computer monitor and continue working on a different exercise until a tutor can help.

The Math Hub does not offer private math tutoring.
About Hub classes:

- Hub students attend **both** lecture and Hub classes.
- The Math Hub is a computer lab with MyMathLab software installed.
- In the Hub, students work alone or with help from an instructor or tutor.
- Help is also available in the Hub outside of class time.
- Hub classes are **modified self-paced**.
- Students may work at their own pace, but **must** finish the course by the last Hub time for their class.
Textbook, electronic course management access code, and graphing calculator as listed on syllabus are required for the course. Students who do not have the required materials and/or who are not enrolled in the approved electronic course management system by the end of the second Friday of the semester may be withdrawn by the instructor.
Calculators

- A calculator can be used for any exercises or tests, including the final exam for MAT 031, 032, 101, and 102.
- A TI-83, 83+, 84, or 84+ is the required calculator for all four courses. TI-89, TI-92 and TI-Inspire are NOT allowed to be used on any test.
- **An Important Note about Calculators:** A TI graphing calculator is required for this course. Students are advised not to add any programs or applications to their graphing calculator. It is the student’s responsibility to ensure that ALL added programs/applications have been removed. If your calculator has added programs/applications, ask your instructor about removing them. The use of added programs/applications is not allowed while testing and will be considered a violation of the college’s academic dishonesty policy.

***Math 101/102 students will be required to use the gold FDTC graphing calculator supplied by the Hub for out of class testing.***
Every student is required to come to the Hub at the scheduled class times on his/her schedule.

Students are responsible for checking online messages daily and are accountable for all information in the messages.

In your MyMathLab course, please make sure to click on “View All Announcements” or you will not see all of the announcements that are posted!

Exams will be given during the final exam week as per the college’s final exam schedule. All exams will be given in the Hub. Students must have successfully completed all homework and tests by the end of their last scheduled Hub meeting prior to final exam week to be eligible to take the exam.
Hours of Attendance

- M,W & T,TH classes: Weekly attendance is two Hub days and two lecture periods per week.

- No more than three absences from the Hub or lecture classes during Spring term will be allowed for M, W & T, TH classes.

- All work must be completed with mastery by the end of your last regular scheduled Hub meeting prior to the final exam day.
Course Grades

For Math 031, 032 and 101

- 4 tests..................................................60%
- In–class exercises/Homework ......20%
- Cumulative Final Exam.................20%

For Math 102

- 4 tests..................................................50%
- In–class exercises/Homework ......10%
- Cumulative Final Exam.................40%
MAT 031/032 Grades

- Possible grades in MAT 031 are A*, B*, C*, D*, or F*.
- Possible grades in MAT 032 are SC*, D*, or F*. A grade of SC* reflects Successful Completion of MAT 032 and is received from an in-class grade of A*, B*, or C*.
- A grade of D* or F* means you receive no credit for this course. You must take the course again.

MAT 101/102 Grades

- Possible grades in MAT 101/102 are A, B, C, D, or F. A grade of C or better reflects successful completion of MAT 101/102.
- A grade of D or F means you receive no credit for this course. You must take the course again.
What does “pass” and “successful completion” mean?

- In Mat 031, 032, 101 and 102 a student must score 80 or more on a pretest or posttest to pass the test.

- All students must score 100 to successfully complete each Homework Section.

- All exercises must be correctly completed to successfully complete a study plan.
More on Tests

- Pretests and Posttests must be taken in the Hub.

- Pretests and Posttests can be taken during class time or outside of class time.

- All testing done outside of class time is on a “first come, first served” basis during all open Hub hours. NO APPOINTMENTS WILL BE NEEDED!

- Bring your student ID and your signed checklist with you to the Hub or you will not be allowed to test.

- Make sure you are prepared to complete a test before you ask that it be started. When taking a test, you may not leave to go to the restroom, answer your cell phone, get a Kleenex, etc.

- If you leave your computer while taking a test, the test will be submitted immediately.

- Whatever grade is earned at that point will be the assigned grade. There are no exceptions to this policy.
Hub classrooms, testing room and tutoring room are equipped with security software that allows video and audio monitoring and remote control of all user stations!!!

If a Hub student is caught cheating outside of Hub class, the testing assistant will confiscate the checklist and the student will lose outside of class testing privileges until they meet with their Hub instructor.
Outside Activities (Hub)

- As in any Math class, work outside of class time is necessary to be successful in the course. Students may work on their MyMathLab materials and seek help in the Math Hub outside of class hours.

- Sharing of calculators will not be allowed during tests.

- No cell phones, bluetooth headsets, Ipods, or MP3’s are allowed in any Hub. Also, students are not to access music via the computer while in any Hub room.

- Only work on MyMathLab materials while in the Hub! You should only have sites open on your computer that pertain to your math class.
Working at Home

- Students can work on assigned exercises/homework problems from home by downloading all of the necessary plug-ins. You will want to work on your exercises as often as possible in order to achieve success on graded assignments and to stay on schedule. However, your hours spent at home working will NOT count towards the attendance requirements.
  - Web page: [www.coursecompass.com](http://www.coursecompass.com)
  - If you need assistance with the plug-ins, please call MML at 1–800–677–6337 or 1–800–231–3348
  - Use the installation wizard on the announcement page or under the Installation Wizard button. Be sure to check for ALL components and install all necessary plug-ins.

- Tests must be completed in the Hub.

- Homework and study plans can be completed outside the Hub.
Statistics have shown that the majority of students that do not complete 60% of their material with mastery by the 60% withdrawal date are not successful in completing all requirements by the end of the term. These students then receive a grade of “F” for the course. Therefore, the FDTC Mathematics Department strongly urges students to withdraw from the hub course if these minimum requirements have not been completed. A withdrawal at this point assigns a grade of “W” to the course which does not affect the student’s GPA. Math Hub students should have demonstrated MASTERY of the following material by the given w/d date. If the student has not completed these requirements, he/she will be urged to withdraw from the course.

<table>
<thead>
<tr>
<th>COURSE</th>
<th>Minimum Completion by March 14, 2013</th>
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<tbody>
<tr>
<td>031</td>
<td>Ch 1 test, Ch 2 test, Sections 3.1 to 3.5</td>
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<tr>
<td>032</td>
<td>Ch 5 &amp; App. A,B,C,D test, Ch 6 test, Sections 7.1 to 7.3</td>
</tr>
<tr>
<td>101</td>
<td>Ch 8 test, Ch 9 &amp; App. G test, Sections 10.1 to 10.5</td>
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<tr>
<td>102</td>
<td>Ch 12 test, Ch 13 test, &amp; Sections 14.1–14.3 &amp; App. J</td>
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COURSE MATERIAL COMPLETION

- All math Hub students are required to complete WITH MASTERY all course requirements except the Final Exam before the scheduled Final Exam day.
- More specifically, the student will only be able to work on required material through the last scheduled Hub period for his/her class section prior to the final exam day.
- The last allowed work dates are on the following slides.
What happens if you successfully finish the course early???

- If you finish early enough, you may continue into the next course if it is a Hub course.

- All course materials in your original course must be completed prior to the last two weeks of the semester and the final exam completed during your last Hub class at least two weeks prior to the end of the semester in order to start another course.

- Your instructor will be monitoring your progress throughout the semester.

- He/she will discuss your options with you as the need arises.
Noise Issues

- The Hub may have up to 50 students plus instructors, tutors, and assistants in the area at the same time.

- Please talk as quietly as possible.

- If the noise disturbs you, calmly mention it to a Hub staff member.

- A staff member may ask you to move to facilitate noise control.

- If you are especially sensitive to noise, feel free to bring ear plugs.
Final Thoughts

- Work hard
- Use your time wisely
- Get help when needed
- Have fun (yes, math is fun)
- Be successful in this course